



## Culture, Heritage and Libraries Committee

**Date:** MONDAY, 11 JULY 2016  
**Time:** 11.00 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Vivienne Littlechild (Chairman)	Deputy Jamie Ingham Clark
Graham Packham (Deputy Chairman)	Deputy Alastair King
Deputy John Absalom	Paul Martinelli
Deputy John Bennett	Jeremy Mayhew
Mark Boleat	Sylvia Moys
Keith Bottomley	Barbara Newman
Dennis Cotgrove	Ann Pembroke
Deputy Billy Dove	Judith Pleasance
Deputy Kevin Everett	Stephen Quilter
Anne Fairweather	Deputy Richard Regan
Stuart Fraser	Delis Regis
Lucy Frew	Deputy Dr Giles Shilson
Alderman Sir Roger Gifford	Jeremy Simons
Alderman Alison Gowman	Mark Wheatley
Deputy the Revd Stephen Haines	Deputy John Tomlinson (Ex-Officio Member)
Graeme Harrower	
Tom Hoffman	
Ann Holmes	
Wendy Hyde	

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Lunch will be served in Guildhall Club at 1PM  
NB: Part of this meeting could be the subject of audio or video recording

John Barradell  
Town Clerk and Chief Executive

**AGENDA**  
**Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To approve the public minutes and non-public summary of the meeting held on 23<sup>rd</sup> May 2016.

**For Decision**  
(Pages 1 - 8)
4. **MINUTES OF THE BENEFICES SUB COMMITTEE**  
To receive the draft minutes and non-public summary of the Benefices Sub Committee held on 8<sup>th</sup> June 2016.

**For Information**  
(Pages 9 - 12)
5. **MINUTES OF THE KEATS HOUSE CONSULTATIVE COMMITTEE**  
To receive the draft minutes of the Keats House Consultative Committee held on 22 June 2016.

**For Information**  
(Pages 13 - 18)
6. **APPOINTMENTS TO SUB COMMITTEES - BENEFICES SUB COMMITTEE AND KEATS HOUSE CONSULTATIVE COMMITTEE**  
Report of the Town Clerk.

**For Decision**  
(Pages 19 - 24)
7. **CULTURE, HERITAGE AND LIBRARIES DEPARTMENTAL RISK REPORT - QUARTER 1 - 2016/17**  
Report of the Director of Culture, Heritage and Libraries.

**For Information**  
(Pages 25 - 42)
8. **CULTURE, HERITAGE AND LIBRARIES BUSINESS PLAN OUTTURN 2015/16**  
Report of the Director of Culture, Heritage and Libraries.

**For Information**  
(Pages 43 - 68)
9. **POLICE MUSEUM BUSINESS PLAN**  
Report of the Director of Culture, Heritage and Libraries.

**For Information**  
(Pages 69 - 74)
10. **REVENUE OUTTURN 2015/16**  
Report of the Chamberlain and the Director of Culture, Heritage and Libraries.

**For Information**  
(Pages 75 - 80)

11. **IMPLEMENTATION OF THE GRANTS REVIEW**  
Report of the Town Clerk.  
**For Decision**  
(Pages 81 - 88)
12. **CITY OF LONDON FESTIVAL: PLANNING THE FUTURE**  
Report of the Director of Culture, Heritage and Libraries.  
**For Information**  
(Pages 89 - 90)
13. **GUILDHALL YARD - ONE YEAR ON**  
Head of Cultural and Visitor Development to be heard.
14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
15. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
16. **EXCLUSION OF THE PUBLIC**  
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-public Agenda**

17. **NON PUBLIC MINUTES**  
To approve the non-public minutes of the meeting held on 23<sup>rd</sup> May 2016.  
**For Decision**  
(Pages 91 - 94)
18. **NON-PUBLIC MINUTES OF THE BENEFICES SUB COMMITTEE**  
To receive the draft non-public minutes of the meeting held on 8<sup>th</sup> June 2016.  
**For Information**  
(Pages 95 - 96)
19. **CHARITIES RISK REGISTERS**  
Joint Report of the Chamberlain and the Director of Culture, Heritage and Libraries.  
**For Decision**  
(Pages 97 - 104)
20. **DECISIONS TAKEN UNDER URGENCY**  
Report of the Town Clerk.

**For Information**

21. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**